

**Vietnamese Lunar New Year Festival
Feb 7th – 9th. 2025 at Fairfield Showground**

Stall Holder Registration Form

Name of Company/Organisation:.....

Contact person:..... Tel/Mob:.....

Address:..... Email:.....

Purpose for hiring stall (Please tick the appropriate box)

Selling food or drinks * Government Information
Selling Product/Services Product/Service Exhibition
Games/Entertainment Others (please specify).....

Stall details (incl. products to be sold) in writing:

.....
.....
.....
.....

Choice of Stall:	Commercial	Member/Charity
Kiosk Approx. 2.4x2.4m (no food)	\$600 <input type="checkbox"/>	\$550 <input type="checkbox"/>
Small Tent Approx. 3 x 5 m	\$1100 <input type="checkbox"/>	\$1000 <input type="checkbox"/>
Large Tent Approx. 5 x 9 m	\$1800 <input type="checkbox"/>	\$1600 <input type="checkbox"/>

*Council's Food Flooring Requirements:

Small tent \$200 Large Tent \$500 Will provide our own

All stalls must have their own Public Liability insurance:

Yes, I/we confirm to have Public Liability insurance

OFFICE USE ONLY:
HIRE: \$
FLOOR: \$
INSURANCE: \$
EXTRA: \$
TOTAL: \$

Table:x \$17 each = \$..... Chairs:.....x \$3 each = \$.....

Please note that dimensions of kiosks and tents are only approximate and may vary by tent provider.

All bookings after 6 January 2025 will attract an additional 20%.

An additional \$500 deposit is required for all stalls.

TOTAL: \$.....

**Please make cheques to: Vietnamese Community in Australia – NSW Chapter Inc. or Transfer to:
Commbank BSB: 062130 Account: 1110 3063 (Need booking number or Stall Holder name for references)**

Please provide your bank account details for Deposit Refund after Festival:

Name:

BSB:..... ACC:.....

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Remarks:

- **Date to allocate Position of Tent: Thursday 6th Feb. 2025 at 6:00 pm on Fairfield Showground (Booked tables and chairs will be available for pickup on the day at the Showground)**
- Standard electric power points are provided to tent, however **you will need extra lightings and decorations to suit your own needs.** Note: Due limited power from showground, **NO** Electric Cooktops or Electric Deep-fries.

* It is the responsibility of Stall Holder to meet Food Health and Safety requirement outlined by the Fairfield City Council.

For further information please call Council or contact VCA office 9727 5599 - 4/50 Park Rd, Cabramatta

Email: office@vietnamese.org.au

Web: vietnamese.org.au

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TERMS AND CONDITIONS

Payment of hiring fee and deposit

- 1.1 The Stallholder must pay the hiring fee in full and the deposit on or before the date of this Agreement.
- 1.2 The hiring fee and deposit may be forfeited if the Stallholder breaches any of the terms and conditions contained in this Agreement.
- 1.3 Any cancellation made by the Stallholder 2 weeks before the Event will forfeit any payment, and no refunds will be given.
- 1.4 The deposit is refundable after the end of the Festival, pending an inspection of the stall site for damage and checks on waste management. The refund will be paid by EFT.

Permits

- 2.1 The Organiser will provide single entry tickets and parking permits to stallholders. (Extra staffs will have to purchase extra tickets)
- 2.2 Large Stall: 30 entry tickets and 3 parking permits
Small Stall: 20 entry tickets and 2 parking permits
Kiosk: 10 entry tickets and 1 parking permits

Permitted Use

- 3.1 The Stallholder must not use the stall for any purpose other than the permitted use prescribed in this Agreement.
- 3.2 The Stallholder must not display or distribute any information or material without the written consent of the Organiser.
- 3.3 The Stallholder must not broadcast or rebroadcast any information or material in any shape or form without the written consent of the Organiser.
- 3.4 The Stallholder must not conduct any raffles or sell any raffle tickets in the festival venue.
- 3.5 The Stallholder must not conduct any promotional activity or publicity promoting tourism to Vietnam or promoting any business in or in connection with Vietnam.
- 3.6 The Stallholder must not conduct any propaganda or cultural activity promoting the Vietnamese authoritarian Communist regime.
- 3.7 The Stallholder must not commit any act that brings the reputation of the Vietnamese Community in Australia into disrepute.

Allocation of Sites

4. The Stallholder shall accept the result of the ballot conducted by the Organiser regarding the allocation of sites for stalls. Stallholders must not exchange or swap sites without the written consent of the Organiser.

Stallholder's Covenants

5. Stallholders must:
 - (i) strictly adhere to Council rules and regulations regarding food and beverages and ensure that the food and beverages sold in their stalls meet the required HEALTH standards set out by appropriate authorities;
 - (ii) keep the sound systems volume down within the vicinity of the stall and be turned off at 10PM, according to requirement of police and council;
 - (iii) comply with all fire safety requirements and directions and maintain access to a fire extinguisher on site and return such fire extinguisher to the Organiser at the end of the Festival;
 - (iv) not sell any sharp or pointed objects such as knives, scissors, any plastic replicas of revolvers or guns, or any explosive goods such as firecrackers within the Festival venue;
 - (v) not sell any alcoholic beverages within the Festival venue without a liquor licence and a formal permit from the Police;
 - (vi) ensure that the site is properly cleaned and return all goods provided by the Organiser in good condition at the end of the Festival; and
 - (vii) **must promptly and strictly comply with all directions and requirements of the Organiser for the Festival.**

Food Stallholders

- 6.1 Food Stallholders must provide the menu of food to be sold at the Festival to assist the Organiser in providing a wide range of food to the festival attendees.
- 6.2 It is the responsibility of Stallholders to ensure that, as temporary food stallholders, they have read the "Guidelines for Food Businesses at Temporary Events" prepared by the NSW Food Authority (https://www.foodauthority.nsw.gov.au/sites/default/files/2021-02/temp_events_guideline.pdf) and comply with the Food Standard Code.

Agreement not assignable

7. The Stallholder shall not transfer the benefits and obligations contained in this Agreement without the written consent of the Organiser.

Sale of product

8. Stalls at the Festival are non-exclusive. The Organiser will not prevent duplication of products sold.

Indemnities and Releases

- 9.1 The stall must ensure that insurance is maintained for the full period of the event.
- 9.2 The Stallholder acknowledges that they shall conduct the business at their own risk and agree not to make any claim against the event organiser, its employee, and/or agent for any losses, including property damage due to theft or loss of profit.
- 9.3 The Stallholder releases the Organiser, its employee and/or agent against any loss, damage or injury which may be sustained by the Stallholder or any of its servants or agents in or arising out of the exercise of the Stallholder in respect of the use or operation of the stall under this Agreement.
- 9.4 The Stallholder indemnifies and keeps indemnified the Organiser, its employee, and/or agent from and against all claims for loss, damage, or injury, whether any such loss, damage, or injury is due in whole or in part to negligence on the part of the Stallholder.
- 9.5 The Stallholder agrees to indemnify and keep indemnified and to hold harmless the Organiser, its employee and/or agent, from and against all actions, costs, charges, expenses and damages whatsoever that may be brought or claimed against them arising out of or in relation to this agreement.
- 9.6 The Stallholder shall, as soon as practicable, inform the Organiser in writing of the occurrence of an event that may give rise to a claim under a policy of insurance and shall ensure that the Organiser is kept fully informed of subsequent action and developments concerning the claim.

Photographs at the Festival

10. The Stallholder consents to the Organiser taking photographs of the stall site, Stallholder and staff and authorises the Organiser to publish and use those photographs, in whole or in part, for advertising or marketing purposes for this and any subsequent events, and as part of the Organiser's current and future general marketing and communication activities.

Breach of Agreement

11. In the event that the Stallholder is in breach of any provision of this Agreement, the Organiser shall be entitled to terminate the Agreement and request the Stallholder to immediately vacate and remove all their belongings from the Festival venue. The Organiser shall also be entitled to sue the Stallholder for damages.

* It is the responsibility of Stall Holder to meet Food Health and Safety requirement outlined by the Fairfield City Council.

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I acknowledge that the information contained in this Agreement is true and correct and that all Stallholders will comply with the terms and conditions of the event approval and other conditions as required by the Organiser.

SIGNED ON BEHALF OF THE
STALLHOLDER

Signature:

Print name:

Date:

If a company:

Executed by the Hirer in accordance with section 127
of the Corporations Act 2001 (C'th):

.....
Director/Secretary [if not Sole Director]

Print name:

Date:

.....
Director/Sole Director

Print name:

Date:

SIGNED BY OR ON BEHALF OF
THE ORGANISER

Signature:

Print name:

Date:

Office Use Only: **Circle Tent Code:** Kiosk(K), Small(S), Large(L), SmallFood(SF), LargeFood(LF), Space(SP)
Other Notes and Requirements: Booking #:

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Receipts: Tet Festival Booking Number: Name of Representative:
Please retain this section and quote this booking number in any future enquiries.